

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**March 10, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor (left the meeting at 3:51 p.m.)
Cameron Cardinal Councillor
David Driedger Councillor (left the meeting at 4:24 p.m.)
Eric Jorgensen Councillor
Anthony Peters Councillor (left the meeting at 3:43 p.m.)
Ernest Peters Councillor

REGRETS: Lisa Wardley Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Byron Peters Director of Planning and Development
Fred Wiebe Director of Utilities
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
Dave Fehr Director of Operations
Grant Smith Agricultural Fieldman

ALSO PRESENT: Members of the public
Grade 6 Students, Ridgeview Central School

Minutes of the Regular Council meeting for Mackenzie County held on March 10, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

Reeve Knelsen welcomed Mrs. Shannon Peters' grade six class from Ridgeview Central School in La Crete to the Council meeting.

The students held an election for the position of Junior Reeve.

Miss Jolene Peters was elected the Junior Reeve and took a seat beside the Reeve.

AGENDA:

2. a) Adoption of Agenda

MOTION 20-03-143

MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the February 26, 2020 Regular Council Meeting

MOTION 20-03-144

MOVED by Councillor Bateman

That the minutes of the February 26, 2020 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) Terry Jessiman, Forestry Manager, High Level Forest Area

Mr. Terry Jessiman, Forestry Manager for the High Level Forest Area, along with two colleagues, provided an update on the Chuckegg Creek Wildfire.

MOTION 20-03-145

MOVED by Councillor Bateman

That the forestry update be received for information.

CARRIED

DELEGATIONS:

4. b) Grade 6 Class, Ridgeview Central School

The grade six students were given an opportunity to present questions to Council, these included:

- What is the majority of your budget spent on?
- Are you tendering any construction jobs?
- Are you making a multi-plex in La Crete?

- Do you think that Highway 697 will get widened?
- What do you find challenging about being an elected official?
- What do you like about being an elected official?
- Is it difficult to balance your regular job and being a Councillor?
- When is the ski hill going to be finished?
- How much is your budget?
- Is there anything you can do to publicize figure skating?

Reeve Knelsen recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:12 a.m.

TENDERS:

5. a) Crack Filling

MOTION 20-03-146

MOVED by Councillor Bateman

That the Crack Filling Tenders - Envelope #1 be opened.

CARRIED

Tenders Received

Cross Lane Asphalt Maintenance	All qualifying documents enclosed
Triple A Striping	All qualifying documents enclosed
Federal Joint Sealing Company of Canada Ltd.	All qualifying documents enclosed
Marshall Lines	All qualifying documents enclosed
APLS	All qualifying documents enclosed
Read on Roads Inc.	All qualifying documents enclosed

MOTION 20-03-147

MOVED by Councillor Braun

That the Crack Filling Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Cross Lane Asphalt Maintenance	\$73,430.00
Triple A	\$138,514.50

Federal Joint Sealing Company of Canada Ltd.	\$124,790.10
Marshall Lines	\$84,305.00
APLS	\$86,318.00
Read on Roads Inc.	\$88,894.22

MOTION 20-03-148 **MOVED** by Deputy Reeve Sarapuk

That administration review the Crack Filling tenders and bring back to Council later in the meeting for awarding.

CARRIED

TENDERS: **5. a) Line Painting**

MOTION 20-03-149 **MOVED** by Councillor Driedger

That the Line Painting Tenders - Envelope #1 be opened.

CARRIED

Marshall Lines	All qualifying documents enclosed
624091 AB. Ltd. o/a RanN Maintenance Western Division	All qualifying documents enclosed
Lafrentz Road Marking	All qualifying documents enclosed
Triple A Striping	All qualifying documents enclosed
Checkmark Services	All qualifying documents enclosed

MOTION 20-03-150 **MOVED** by Deputy Reeve Sarapuk

That the Line Painting Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Marshall Lines	\$102,406.85
624091 AB. Ltd. o/a RanN Maintenance Western Division	\$132,095.00
Lafrentz Road Marking	\$131,438.00
Triple A Striping	\$93,933.20
Checkmark Services	\$92,215.25

MOTION 20-03-151 **MOVED** by Councillor Driedger

That administration review the Line Painting tenders and bring back to Council later in the meeting for awarding.

CARRIED

DELEGATIONS: **4. c) Agriculture Fair Committee**

MOTION 20-03-152 **MOVED** by Councillor Cardinal

That a Mackenzie County Agricultural Fair Committee be established and that a Terms for Reference be brought back to the next meeting for review and approval.

CARRIED

Reeve Knelsen recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:48 p.m.

MOTION 20-03-153 **MOVED** by Councillor Braun

That the Crack Filling contract be awarded to the lowest bidder while staying within budget.

CARRIED

MOTION 20-03-154 **MOVED** by Councillor E. Peters

That the Line Painting contract be awarded to the lowest bidder while staying within budget.

CARRIED

GENERAL **7. a) CAO and Director Reports**
REPORTS:

MOTION 20-03-155 **MOVED** by Councillor Jorgensen

That the CAO & Director reports for February 2020 be received for information.

CARRIED

PUBLIC HEARINGS: 6. a) Bylaw 1171-20 Land Use Bylaw Amendment to Rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” to Hamlet Residential 1 “H-R1” (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1171-20 to order at 1:09 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1171-20 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

Mackenzie County received a request to rezone the following; Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision “MHS” zoning district to Hamlet Residential 1 “H-R1” zoning district to allow for a Dwelling-Duplex. Currently, this lot in MHS allows Manufactured Homes as permitted uses with the option of a Dwelling-Single Family as a discretionary use.

The intention of the Manufactured Home Subdivision is to permit the development of larger, newer manufactured homes on subdivided lots in urban areas. This lot is surrounded solely by manufactured homes.

The applicant would like to rezone this lot, because he feels that this area needs to have better rental options. A Dwelling-Duplex is a discretionary use in the Hamlet Residential 1 “H-R1” zoning, which is believed to be a better zoning district.

The intention of the H-R1 district is to provide for single family dwellings, within all Hamlets through a variety of building forms while considering medium density residential forms permitted context compatibility.

Initially the developer was wanting to rezone this lot to Hamlet Residential 2, but second reading (Bylaw 1164-20) was defeated on February 10, 2020. An adjacent landowner believed that the proposed zoning was inappropriate for the proposed development.

First reading was given on February 10, 2020.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1171-20. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1171-20. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1171-20 at 1:10 p.m.

MOTION 20-03-156

MOVED by Councillor Braun

That second reading be given to Bylaw 1171-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 1 "HR-1" to accommodate a Dwelling-Duplex.

CARRIED

MOTION 20-03-157

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1171-20 being a Land Use Bylaw Amendment to rezone Plan 982 5937, Block 23, Lot 28 from Manufactured Home Subdivision "MHS" to Hamlet Residential 1 "HR-1" to accommodate a Dwelling-Duplex.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) **None**

**COMMUNITY
SERVICES:**

9. a) **Fort Vermilion Recreation Society – Emergent Funds Request**

MOTION 20-03-158
Requires 2/3

MOVED by Councillor Bateman

That the 2020 Budget be amended to include \$5,961.22 for the following projects with funding coming from the Grants to Other

Organizations Reserve:

1. Fort Vermilion Heat Tape for Main Entrance - \$1,900.44
2. Fort Vermilion CO2 Detector Zamboni Room - \$1,816.96
3. Fort Vermilion Replace Lights at Outdoor Rink - \$2,243.82

CARRIED

MOTION 20-03-159
Requires 2/3

MOVED by Councillor Bateman

That the 2020 Budget be amended to include \$5,981.95 for the Fort Vermilion Boiler Pumps Project with funding coming from the General Capital Reserve.

CARRIED

COMMUNITY SERVICES:

9. b) Scoping Audit – Recreation Centers

MOTION 20-03-160

MOVED by Councillor Braun

That the application process for a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program cease and that Motion 19-04-232 be rescinded.

CARRIED

COMMUNITY SERVICES:

9. c) Optimizing Alberta Parks – Letter Request

MOTION 20-03-161

MOVED by Councillor Driedger

That a letter be sent to the Minister of Environment and Parks requesting clarification on the recent announcement with regards to “Partnership” of the Fort Vermilion Provincial Recreation area, the Buffalo Tower Provincial Recreation area, and the Rainbow Lake Provincial Recreation Area.

CARRIED

FINANCE:

10. a) Bylaw 1174-20 Fee Schedule Amendment

MOTION 20-03-162
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1174-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-03-163
Requires 2/3

MOVED by Councillor A. Peters

That second reading be given to Bylaw 1174-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-03-164
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1174-20 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-03-165
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1174-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

FINANCE:

10. b) 2020 Provincial Budget Release

MOTION 20-03-166

MOVED by Councillor Bateman

That the 2020 Provincial Budget Report be received for information.

CARRIED

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

**13. a) Bylaw 1173-20 Land Use Bylaw Amendment to Rezone
Part of Plan 192 3085, Block 24, Lot 3 from La Crete
Highway Commercial "LC-HC" to Hamlet Residential
1B "H-R1B" (La Crete)**

MOTION 20-03-167

MOVED by Councillor Bateman

That first reading be given to Bylaw 1173-20 being a Land Use

Bylaw Amendment to Rezone Part of Plan 192 3085, Block 24, Lot 3 from La Crete Highway Commercial "LC-HC" to Hamlet Residential 1B, subject to public hearing input.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. b) Policy PW042 Road Allowance Use

MOTION 20-03-168

MOVED by Councillor Bateman

That Policy PW042 Road Allowance Use be amended as presented.

CARRIED

**PLANNING AND
DEVELOPMENT:**

**13. c) Inter-municipal Development Plan Exemption with the
Town of Rainbow Lake**

MOTION 20-03-169

MOVED by Councillor Cardinal

That Council direct Administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements in Sections 605 and 631 of the *Municipal Government Act* (MGA) for the municipalities of Town of Rainbow Lake and Mackenzie County to create an Inter-municipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown Land.

CARRIED

ADMINISTRATION:

14. a) 2020 Open Houses

MOTION 20-03-170

MOVED by Councillor E. Peters

That the 2020 Annual Open Houses be suspended for one year.

CARRIED

ADMINISTRATION:

**14. b) Beaver First Nation – Investing in Canada
Infrastructure Program**

MOTION 20-03-171

MOVED by Councillor Cardinal

That a letter of support be provided to the Beaver First Nation for

their Investing in Canada Infrastructure Program grant.

CARRIED

Reeve Knelsen recessed the meeting at 2:06 p.m. and reconvened the meeting at 2:18 p.m.

ADMINISTRATION: **14. c) La Crete Agricultural Society – Request for Letter of Support (Peavey Industries Community Agricultural Grant)**

MOTION 20-03-172 **MOVED** by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Community Agricultural Grant application through Peavey Industries for the development of an orchard.

CARRIED

ADMINISTRATION: **14. d) Appointment of Members at Large**

MOTION 20-03-173 **MOVED** by Councillor Cardinal

That Carson Flett and Wally Schroeder be appointed as a Member at Large to the Subdivision & Development Appeal Board for a three year term ending October 2023, subject to eligibility.

CARRIED

MOTION 20-03-174 **MOVED** by Deputy Reeve Sarapuk

That Krishanthi Vithanage be appointed as a Member at Large to the La Crete Community Streetscape Implementation Committee for a two year term ending October 2022.

CARRIED

MOTION 20-03-175 **MOVED** by Councillor Jorgensen

That John W. Driedger be appointed as a Member at Large to the Boreal Housing Foundation for the remaining of a one year term ending October 2020.

CARRIED

ADMINISTRATION: **14. e) Caribou Update (Standing Item)**

MOTION 20-03-176 **MOVED** by Councillor A. Peters

That the Caribou Update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 20-03-177 **MOVED** by Councillor Cardinal

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 20-03-178 **MOVED** by Councillor Driedger

That the Municipal Planning Commission meeting minutes of February 27, 2020 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Inter-Municipal Planning Commission Meeting Minutes

MOTION 20-03-179 **MOVED** by Councillor Braun

That the Inter-Municipal Planning Commission meeting minutes of December 11, 2019 and February 20, 2020 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-03-180 **MOVED** by Councillor Braun

That the information/correspondence items be accepted for

information purposes.

CARRIED

MOTION 20-03-181 **MOVED** by Councillor Jorgensen

That a response letter be sent to Sturgeon County in support of their Alberta-focused reception at the Federation of Canadian Municipalities Conference.

Councillor Jorgensen stepped out of the meeting at 3:12 p.m.

CARRIED

CLOSED MEETING: **17. Closed Meeting**

MOTION 20-03-182 **MOVED** by Councillor Driedger

That Council move into a closed meeting at 3:12 p.m. to discuss the following:

- 17. a) Outstanding Tax Repayment Request (*FOIP, Div. 2, Part 1, s.27*)

CARRIED

Councillor Jorgensen rejoined the meeting at 3:13 p.m.

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer/
Recording Secretary
- Jennifer Batt, Director of Finance

Councillor A. Peters left the meeting at 3:43 p.m.

Councillor Braun left the meeting at 3:51 p.m.

Councillor Driedger left the meeting at 4:24 p.m.

MOTION 20-03-183 **MOVED** by Councillor Jorgensen

That Council move out of a closed meeting at 4:25 p.m.

CARRIED

17. a) Outstanding Tax Repayment Request

MOTION 20-03-184
Requires 2/3

MOVED by Councillor Bateman

That the outstanding tax repayment request be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-03-185

MOVED by Councillor E. Peters

That Mackenzie County sponsor a full-page advertisement for the La Crete Challenge Cup in the amount of \$1,000.00 with funding coming from the operating budget.

CARRIED

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATE:**

19. a) Next Meeting Dates

Committee of the Whole Meeting
March 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
March 25, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 20-03-186

MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 4:36 p.m.

CARRIED

These minutes were approved by Council on March 25, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

